



Metadata Checklist

We recommend gathering as much metadata as you feel is appropriate and use great care in adding it to your project submission form. Doing so will ensure the likelihood that all the correct parties involved will be compensated and properly credited. It will also reduce the probability of errors on streaming platforms. Lastly, consider the possibility of a director, publisher, artist, producer, etc., hearing your music and wanting to collaborate with you or someone involved in the project. Making it easy for them to identify and reach out to the correct collaborators will reduce the probability for a missed opportunity, due to not having the correct metadata entered and moving on to the next artist who does. If you choose not to add metadata, we will add whatever metadata we can based on your submitted information. Below is a comprehensive list available to us, though; it is not necessary or expected to make entries for the majority of these metadata fields.

Ensure that all spelling and text cases are correct. ***If you have any intentionally unconventional characters, ie., (misspellings, all caps, all lowercase, exotic symbols, spellings, etc.,) please note them in the comments section or when emailing us. This will avoid delaying your project if we must reach out to you to confirm this information.***

Artist Name	Playlist delay
Album Name	Encoded by
Track Title	File type
Song Writer(s)	Initial key
Producer(s)	Language
Recording Engineer(s)	Musician Credits
Mixing Engineer	Media type
ISRC Code	Original album
UPC / EAN / barcode (recommended for releases)	Original filename
Catalog number (label catalog ID).	Original lyricist/text writer
Release date	Original artist/performer
Copyright	Original release year
Beats per minute	Internet radio station name
Composer	Internet radio station owner
Genre	Publisher
Band/Orchestra	Recording date
Conductor	File owner/licensee
Lead performer	Software and settings used for encoding
Remixed by	Commercial information webpage
Text writer	Legal information webpage
Part of a compilation	Official audio file webpage
Disc number	Official artist/performer webpage
Track number	Official audio source webpage
Content description	Official Internet radio station webpage
Involved people	Publishers official webpage